

**Board of directors**  
**of the Coalition for Improvement of Transparency in Extractive Industries**  
**Protocol N: 86**

Baku city

February 17, 2012

Meeting participants:

6 board members

Sevil Yuzbasheva, Elchin Abdullayev,

Mubariz Taghiyev, Ilgar Huseinly

Ali Guliyev, Mahammad Talibly,

3 coalition members

Gubad Ibadoglu, Farida Huseinova,

Alovsat Sadigly

Suggestions were made on the agenda.

Mubariz Taghiyev suggested discussing the OSCE-announced grant competition in current matters.

The draft agenda was formulated as follows while there was not any other suggestion:

Meeting agenda

1. Updates on the activities carried out by the responsible actors in the coalition project.
2. Discussions to be conducted on February 20 of MG – Gubad Ibadoglu, Azer Mehtiyev and Ilham Huseinly
3. Current issues.

Updates on the activities carried out by the responsible actors in the coalition project.

Sevil Yuzbasheva presented updates of the coalition project to the board members. The works per directions have not been finalized yet in spite 5 years passed from the project start-up. Soros Foundation had some disagreements for such delay at project. Board members voiced their suggestions to this matter:

Suggestions:

Ali Guliyev said they needed to invite the representative of donor organization to clarify the matter and suggested the coordinator investigating the reasons of such discontent.

Mubariz Taghiyev requested the project participants to give updates the next week and suggested making the board and project management informed of the event.

Elchin Abdullayev suggested sending the decision “coalition project can be ended” of coalition of the board members to the board members and project participants. The implementing organization should be charged not to allocate any funding to anyone except for urgent costs (rent of hall, tea and coffee etc.) without board decision while the project implementers don't provide interim reports in time.

Mahammad Talibly suggested drafting a brief action plan on the project activities (project starting date, dates of events etc.) and preparing new rules and qualitative indicators for implementing the project.

Ilgar Huseinly said it was necessary to claim program and financial statements from the project participants and deliver the position of the board and summon an extraordinary board meeting the next week.

Ali Guliyev informed the board members of challenges arisen in his own direction. Board members decided to facilitate Ali Guliyev to work out expenses to start the activity. After suggestions sounded, the decisions on the project implementation were as follows:

Decision:

Brief action plan should be prepared on the project progress (dates of events etc.).

Board and project management should be notified on the event.

Project experts should be agree with the board.

Project participants should be warned that they should submit interim reports to the project coordinator till the extraordinary meeting of the board, February 24, 2012. In case reports are not provided, the project will be re-considered (might be cancelled, sent back etc.)

Implementing organization should be charged not to allocate funding, especially honorariums without board decision except for necessary costs (rent of hall, tea or coffee etc.).

Honorariums should not be paid while full reports are not provided per project directions in the further stages.

Discussions to be conducted at 20 February meeting of MG – Gubad Ibadoglu, Azer Mehtiyev and Ilham Huseinly

Gubad Ibadoglu presented to the attention of meeting participants the agenda of meeting held on February 20 of Multi-stakeholder Group. The agenda of the meeting included 2 matters. Preparation for the international conference and selection of audience for starting the 15th report. Gubad Ibadoglu made suggestions on adopting the changes made to the memorandum on agenda of MG meeting, social payments on the reports and preparation of report on EITI implementation in Azerbaijan in 2011. Bringing to the attention of board members the suggestions, he requested board members to express their opinions to the suggestions.

Suggestions:

Ilgar Huseinly said if he would support the suggestion of Gubad Ibadoglu in case they would not accept their suggestions.

Ali Guliyev suggested the matter discussed at MG being adopted by the board.

Mahammad Talibly suggested discussing more important matters for MG since the agenda of the meeting were mainly technical affairs and were contradicting with the board interests.

After suggestions were voiced, board members made the below decision with majority of 6 votes:

Decision: As the agenda was mainly technical matters, Coalition board made decision that coalition representatives at multi-stakeholder group should refuse to take part at meeting by using the right to vote if additional changes to the memorandum and similar matters are not discussed.

### 3. Current matters

OSCE had noted they would allocate funding to Coalition for 2012. Sevil Yuzbasheva and Ilham Huseinly negotiated on this matter. This year, OSCE has not reviewed the project.

In current issues, discussions were conducted around the matter of translator of coalition. Following discussions, board members decided to make the payment to the translator for the works carried out.

Meeting chairperson:

Sevil Yuzbasheva

Meeting secretary:

Sabina Mammadova