

**Board of directors**  
**of the Coalition for Improvement of Transparency in Extractive Industries**  
**Protocol N: 84**

Baku city

January 06, 2012

Meeting participants:

8 board members:

Sevil Yuzbasheva, Elchin Abdullayev,  
Mubariz Taghiyev, Sabit Baghirov,  
Zohrab Ismail, Rafiq Tamrazov,  
Vugar Bayramov, Mahammad Talibly

5 members of coalition:

Gubad Ibadoglu, Taleh Aliyev,  
Farida Huseinova, Ingilab Ahmadov,  
Ilham Huseinly

Meeting agenda

Ingilab Ahmadov gave information on the below topics:

Participation in the next training of Caspian training center,

International EITI conference to be organized in Baku,

Idea summary for Azerbaijani EITI sample.

2. Results of the Coalition project competition.

3. Prepare annual report of 2011 on the activities of EITI implementation in Azerbaijan – Report by Mr.Sabit.

4. Discuss the necessity and adequacy of construction of high building for administration of State Oil Fund.

5. Current affairs.

1. Report by Ingilab Ahmadov on the below subjects:

1. Ingilab Ahmadov reported on the training to be conducted on EITI, contracts and incomes in Caspian training center. He also requested coalition representatives to highly participate at the training to be conducted at Crescent Beach Hotel. The main prerequisites are knowledge of Russian and English.

2. Afterward, he reported on the numerous international conferences for Caspian basin state, that is Azerbaijan, Turkmenistan and Kazakhstan to be organized with our British partners. 2 of conferences have already been organized. The first event has been scheduled in Ashgabad, the second in Astana

and the third in Azerbaijan. The main agenda of the conference at Europe Hotel will be the further problems at EITI. Conference will be comprised of 4 panels.

The first panel will discuss the problems after EITI stage in Azerbaijan.

The second panel expect the speeches by Ingilab Ahmadov and Kazakhstani representative.

The third panel anticipates the speeches by EITI Secretariat, manager of Publish What You Pay and Revenue Watch. Ingilab Ahmadov noted he would report in detail the full day of conference and its agenda, and invited coalition members to actively participate in discussions.

3. He also reported about his future activity, which he is going to undertake with coalition member, Ilham Shaban for preparing proposal for EITI sample in Azerbaijan. He suggested sorting out the effectiveness of the contracts and to this purpose he suggested making a group of experts. Board members voiced their recommendations on the third matter.

Recommendations:

Mubariz Tagiyev noted the coalition would support in this job.

Zohrab Ismail noted the existence of individual accountability might be the best sample for them.

Mahammad Talibly suggested making a small group of 2-3 persons and sending all ideas as a document to the network.

Sevil Yuzbasheva suggested directing this work to research and delegating this activity to Ingilab Ahmadov.

Elchin Abdullayev suggested systemizing these works and presenting to us.

Decision: A group of 3-5 persons should be established and this idea was unanimously accepted.

2. Competition results on the coalition project.

Meeting chairperson, Sevil Yuzbasheva reported on the competition announced on other directions of the action plan on coalition project. He mentioned that Mahammad Talibly, who was applicant for 1.3 direction, withdrew his candidacy and single candidate – Gubad Ibadoglu was unanimously selected as a person in charge for this direction.

As draft law direction of the action plan for direction 1.5 remained vacant, the board members sounded their recommendations.

Suggestions:

Zohrab Ismail suggested organizing roundtable on this direction and inviting Sahib Mammadov as a reporter.

Mubariz Tagiyev said it was needed to focus on that direction.

Mahammad Talibly invited Sahib Mammadov to the next board meeting and said it was important to inquire his opinion about that.

Zohrab Ismail's suggestion was voted and accepted unanimously.

For the direction 1.6, the names of the applicants – Ogtay Gulaliyev, Ilham Huseinly and Taleh Aliyev was included in the ballot papers and secret voting was held. Counting commission was organized of

Farida Huseynova and Sabina Mammadova for preparing ballot papers and holding secret voting. The results of voting were as follows:

Taleh Aliyev – 4 votes

Ilham Huseinly – 3 votes

Ogtay Gulaliyev – 1 vote

Decision: Gubad Ibadoglu was elected for the direction 1.3 and Taleh Aliyev for direction 1.6 of the action plan. Discussions on direction 1.5 were postponed till the next board meeting with participation of Sahib Mammadov.

3. Prepare annual report of 2011 on activities of EITI implementation in Azerbaijan – report by Sabit Bagirov.

According to Mr. Sabit Bagirov, one of the decisions of Multi-stakeholder Group last year was to prepare reports on EITI in Azerbaijan. The preparation of reports will be delegated to one of the companies by tendering. One-page report is discussed and MG renders their recommendations to the reports. MG members, Sabit Bagirov and Gubad Ibadoglu gave their recommendations to the content of the report. The recommendations were about information on Azerbaijan, brief summary on EITI, its background in Azerbaijan, decisions on EITI, Multi-stakeholder Group, EITI Coalition and companies.

4. Discuss the necessity and adequacy of construction of high building for administration of State Oil Fund.

The board members expressed their opinions on the necessity and adequacy of construction of high building for administration of State Oil Fund.

Sevil Yuzbasheva suggested making statement on this matter on behalf of the coalition.

Mahammad Talibly suggested board members noting their opinions and publishing them on the press.

Zohrab Ismail suggested sending a letter of inquiry to the state oil fund to get detailed information.

Decision: Board members delegated this job to the head of press service, Nijat Daglar, and also interviewing 2-3 coalition members on this matter and publishing them on the press.

5. No matter was discussed as current matters.

Chairperson of the meeting:

Sevil Yuzbasheva

Secretary of the meeting:

Sabina Mammadova